

**STATUTES
OF THE POLISH ACCREDITATION COMMITTEE**

§ 1.

1. The Polish Accreditation Committee, hereafter referred to as ‘the Committee’, is an institution established on the basis of the Act of 27 July 2005, Law on Higher Education (Official Journal of 2016, item 1842), hereafter referred to as ‘the Act’, and acting independently for enhancing the quality of higher education.
2. The activities of the Committee shall cover public and non-public higher education institutions, in accordance with the Act.
3. The Committee shall cooperate with national and international institutions and organisations active in the field of higher education, and in particular with those concerned with the assessment of education quality or accreditation.
4. The activities of the Committee shall be subject to external reviews at least once every five years and in accordance with operational arrangements for accreditation agencies working within the European Higher Education Area.

§ 2.

1. The Committee’s term of office shall be four years and shall begin on 1 January.
2. The President of the Committee and its Secretary shall be appointed and dismissed by the minister responsible for higher education, hereafter referred to as ‘the Minister’.

3. Members of the Committee shall be appointed by the Minister, except for the President of the Students' Parliament of the Republic of Poland who shall be a member of the Committee by virtue of law.
4. A member of the Committee may be dismissed by the Minister at the request of the Presidium of the Committee, hereafter referred to as 'the Presidium'.
5. The first plenary session of the Committee in a new term of office shall be convened by the Minister.

§ 3.

The Committee shall include:

- 1) sections working within academic areas, hereafter referred to as 'the Sections' i.e. Sections for:
 - Humanities,
 - Social Sciences in the scope of Economic Sciences,
 - Social Sciences in the scope of Social Sciences and Law,
 - Science,
 - Biological, Agricultural, Forestry and Veterinary Sciences,
 - Technical Sciences,
 - Medical, Health and Physical Culture Sciences,
 - Arts.
- 2) The Appeals Body

§ 4.

1. In accordance with Article 49 (1) of the Act, the Committee shall present to the Minister:

- 1) opinions on the establishment of higher education institutions and granting them or their basic organisational units authorisations to provide degree

programmes in specific fields of study, at specific levels and with specific degree profiles;

- 2) results of programme evaluation, including the evaluation of initial teacher training programmes, as well as compliance with the requirements for the provision of degree programmes;
- 3) opinions on re-granting of suspended authorisations to provide degree programmes in specific fields of study at specific levels and with specific degree profiles;
- 4) opinions on the establishment of a higher education institution or a branch campus in the territory of the Republic of Poland by a foreign higher education institution.

2. The Committee shall present to the Minister opinions on requests for reconsideration of the matter, as stipulated in Article 52 (2) of the Act.

3. The Committee shall also present opinions and evaluations referred to in section 1, (1-3) and section 2 also to ministers stipulated in Article 33 (2) of the Act.

4. The Committee shall issue opinions referred to in section 1, (2):

- 1) on its own initiative, in accordance with the work programme adopted by the Presidium of the Committee;
- 2) at the request of the Minister - immediately, outside the work schedule – in cases stipulated in Article 11a (3), and in Article 49 (4) of the Act;
- 3) at the request of the higher education institution concerned, if the task is included in the work programme of the Committee

5. The Committee may request clarification and information from higher education institutions concerning matters within its remit, undertake site visits to higher education institutions and process personal data of academic staff, students and doctoral students in as much as it is indispensable to perform tasks referred to in section 1 and 2.

6. At the request of a unit applying for authorisation to confer degrees, the Committee shall give its opinion on the quality of education provided by the unit concerned.
7. The Committee shall give its opinion on draft legislation concerning higher education and science received from competent ministers.
8. In performing their duties, members of the Committee and its experts shall be guided by the principles of diligence, impartiality and transparency, and shall give their opinions and evaluations in accordance with the evaluation criteria and conditions for the award of evaluations adopted by the Committee, which are laid down in annexes 1-3 to the Statutes.
9. Evaluation criteria referred to in section 8 shall include general criteria for programme evaluation stipulated in regulations issued by the Minister under Article 48a (7) of the Act and European quality assurance standards and guidelines valid in the European Higher Education Area.

§ 5.

1. The Committee shall work at plenary sessions and through its bodies.
2. At plenary sessions, the Committee shall, in particular:
 - 1) adopt and amend its Statutes;
 - 2) adopt its mission statement, strategy and quality policy;
 - 3) adopt and amend its Code of Ethics;
 - 4) appoint the Section for Ethics;
 - 5) elect its Vice-Presidents;
 - 6) undertake a summary review of its performance;
 - 7) take its position on matters presented by the Minister.
3. The bodies of the Committee shall be:
 - 1) the President,
 - 2) the Secretary,

3) the Presidium.

§ 6.

1. The Code of Ethics shall lay down the principles of ethical conduct for members and experts of the Committee and specify the extent of liability for violations.
2. The provisions of the Code of Ethics shall apply accordingly to the staff of the Bureau of the Polish Accreditation Committee, hereafter referred to as ‘the Bureau’.
3. Should Committee members and experts violate the rules of conduct laid down in the Code of Ethics, they shall be accountable to the Section for Ethics.
4. The Section for Ethics, composed of five members, shall be appointed from among Committee members at the first plenary session of the Committee in a particular term of office.
5. Detailed organisational and operational arrangements for the Section for Ethics shall be laid down in the rules of procedure adopted by the Section.

§ 7.

1. The President shall manage the work of the Committee and represent it in external relations.
2. The President shall take decisions concerning the activities of the Committee, which are not reserved for its other bodies or the Chairs of the Sections and the Appeals Body.
3. The President shall in particular:
 - 1) convene, subject to § 2 (5), and chair plenary sessions of the Committee;
 - 2) convene and chair meetings of the Presidium;
 - 3) sign resolutions of the Committee and of the Presidium and contracts or agreements concluded with institutions and organisations referred to in § 1 (3);

- 4) establish criteria and procedures for the appointment of experts who are not members of the Committee, and keep a list of such experts;
- 5) appoint the Sections and specify the fields of study falling within their remit and appoint the Appeals Body;
- 6) confirm the expiry of the mandate of a Committee member for reasons referred to in Article 46b (1) of the Act;
- 7) exclude a Committee member or expert for reasons referred to in Article 48a (6) of the Act;
- 8) submits to the Minister a request for extending the time limit stipulated in art. 49 (7) of the Act;
- 9) lay down the principles of procedure in matters falling within the remit of the Committee;
- 10) lay down the procedure for electronic voting, taking into consideration the need to maintain voters' accountability and voting confidentiality, i.e. to ensure clear identification of individuals taking part in voting and prevent unauthorised access to information;
- 11) supervise the Committee's internal quality assurance system, and appoint a representative for the quality management system;
- 12) appoint working groups and stipulate the scope of their competencies;
- 13) determine the rules for raising fees for issuing opinions.

§ 8.

1. The President may appoint an Advisory Council, hereafter referred to as 'the Council', which shall perform opinion-giving and advisory functions for the Committee.

2. The Council may be composed of former Presidents of the Committee, representatives of Conference of Rectors of Academic Schools in Poland, Conference of Rectors of Non-University Higher Education Institutions in

Poland, state vocational higher education institutions, employers' organisations, representatives of foreign accreditation agencies and international experts who display knowledge and experience in quality assurance in education and managing higher education institutions, and a representative appointed by the Students' Parliament of the Republic of Poland and the National Representation of Doctoral Students.

3. Detailed organisational and operational arrangements for the Council shall be laid down in the rules of procedure adopted by the Council.

§ 9.

1. The Secretary shall ensure the efficient functioning of the Committee and the performance of its tasks.

2. The Secretary shall in particular:

- 1) organise and verify prompt completion and the quality of the Committee's work;
- 2) sign documents related to the Committee's work;
- 3) resolve remit-related disputes between the Sections;
- 4) appoint evaluation panels, which participate in individual programme evaluations;
- 5) appoint from among Committee members and its experts persons responsible for delivering opinions on individual matters.

3. The President of the Committee may authorise the Secretary to replace him/her in specific matters.

§ 10.

1. The Presidium shall be composed of:

- 1) the President,
 - 2) the Secretary,
 - 3) the Chairs of the Sections,
 - 4) the President of the Students' Parliament of the Republic of Poland,
 - 5) two representatives of employers' organisations, elected from among themselves by members of the Committee put forward by employers' organisations.
2. The Chair of the Appeals Body shall attend the meetings of the Presidium, during which resolutions are adopted on requests for reconsideration of a matter, and shall have a voting right.
3. The powers of the Presidium shall include in particular:
- 1) adopting resolutions on matters referred to in § 4 (1, 2, 6, 7);
 - 2) adopting resolutions on the recognition of accreditation decisions or certificates issued by international institutions;
 - 3) drawing up a work schedule, including programme evaluations carried out in a given academic year;
 - 4) adopting guidelines for self-evaluation reports and templates for such reports;
 - 5) adopting rules for conducting site visits and templates for site visit reports;
 - 6) drawing up templates of opinions on matters referred to in § 4, section 1 subsection (1) and section 2 and 6,
 - 7) submitting an application to the Minister to dismiss a member of the Committee.
4. In adopting resolutions on matters referred to in § 4 (1, 2, 6) the Presidium shall be guided by reports submitted by individual Sections or opinions of the Appeals Body.

§ 11.

1. At the request of the President, the Committee shall elect no more than two Vice-Presidents.
2. The powers of the Vice-Presidents shall include:
 - 1) participating in the work of the Presidium;
 - 2) planning and coordinating activities leading to the implementation of the Committee's strategy;
 - 3) analysing the activities of the Committee, and preparing self-evaluation reports indispensable for an external review of the Committee referred to in § 1 (4);
 - 4) organising cooperation with socio-economic environment, including national organisations and institutions, in particular with those concerned with quality evaluation or accreditation;
 - 5) cooperating with foreign institutions and international organisations concerned with the assessment of education quality or accreditation;
 - 6) preparing documents and papers related to the implementation of arrangements established as part of cooperation referred to in sections 4 and 5;
 - 7) presenting the achievements of the Committee abroad;
 - 8) developing Committee members' awareness of arrangements in the area of accreditation and assessment of education quality adopted in other countries.
3. The precise remit of the Vice-Presidents shall be defined by the President of the Committee.
4. The President of the Committee may authorise a Vice-President or the Secretary to perform specific activities other than those referred to in section 2.

§ 12.

1. The Chairs of the Sections and the Appeals Body shall be elected by their members from among themselves. The Chairs of the Sections and the Appeals Body shall organise their work, convene and chair meetings and shall be responsible for ensuring the quality and prompt completion of performed tasks.
2. At the request of the Chair of the Section or the Appeals Body, approved by the President of the Committee, a Section or the Appeals Body may elect a Vice-Chair from among its members.
3. In justified cases, the Chair of the Section or the Appeals Body where no Vice-Chair has been elected may authorise a member of the Section or the Appeals Body to represent him or her in specific matters.
4. A Committee member may be a member of not more than one Section only. Membership of a Section cannot be combined with membership of the Appeals Body.
5. The provisions of sections 1 to 3 shall apply accordingly to working groups referred to in § 7 (3) (12).

§ 13.

1. The Sections shall prepare reports containing opinions and ratings and draft resolutions, together with their justifications, on matters referred to in § 4 (1, 2, 6, 7).
2. A report and draft resolution on a matter falling within the remit of various Sections shall be prepared by the Section competent for the majority of learning outcomes related to a given field of study. Members of other Sections can attend the meeting of such a Section and shall have a casting vote.
3. The President of the Committee, Vice-President or its Secretary can attend meetings of the Sections and shall have a casting vote.

4. The President of the Committee and the Chairs of the Sections can also invite experts who are not included in the list of the Committee's experts to attend meetings in advisory capacity.

5. The Appeals Body shall prepare opinions and draft resolutions with justifications on matters referred to in § 4 (2). The provisions of section 3 and 4 shall apply accordingly.

§ 14.

1. Subject to § 28, resolutions at plenary sessions and resolutions of the Presidium on matters referred to in § 4, (1, 2, 6, 7) shall be adopted in an open ballot by a simple majority of votes in the presence of at least half of members of the Committee or the Presidium respectively.

2. Resolutions of the Presidium on personal matters shall be adopted in a secret ballot by an absolute majority of votes, in the presence of at least three-fourths of members of the Presidium.

3. Voting may be conducted electronically in duly justified cases. Electronic voting shall be conducted in accordance with a procedure laid down by the President of the Committee.

4. The provisions of sections 1 and 3 shall apply accordingly to voting conducted within the Sections and the Appeals Body.

5. The Vice-Presidents of the Committee, Chairs and Vice-Chairs of the Sections and the Appeals Body, representatives of employers' organisations in the Presidium, and members and the Chair of the Section for Ethics shall be elected in a secret ballot by a simple majority of votes, in the presence of at least half of members of the Committee, Sections, Appeals Body, members of the Committee appointed by employers' organisations or the Section for Ethics respectively. The provisions of section 3 shall apply accordingly.

§ 15.

1. In performing tasks referred to in § 4 (1-6), the Committee shall rely on opinions given by its members and experts referred to in section 2.
2. The following persons can be experts:
 - 1) an academic teacher who has recognised achievements in a domain of science or fine arts, considerable teaching experience and experience in accreditation or the assessment of education quality;
 - 2) a person who possesses extensive knowledge of legal and organisational framework for the operation of higher education institutions;
 - 3) a student put forward by the competent body of the Students' Parliament of the Republic of Poland;
 - 4) a person designated by employers or representing employers' organisations;
 - 5) a domestic or international quality assurance expert.
3. Upon their consent, ex-members of the Committee shall be included in the list of its experts.
4. Experts referred to in section 2 and 3 are required to be familiar with the operational arrangements of the Committee and apply its evaluation procedures and criteria.
5. Members and experts of the Committee shall receive a fee for written opinions and evaluations.

§ 16.

1. A Section shall prepare a report on matters referred to in § 4 (1) (1, 3, 4) based on submitted documentation of applications and reviews.

2. Acting on their own initiative or at the request of the Chair of a Section, the President of the Committee or its Secretary may decide that a site visit should be undertaken, and determine its date and outline schedule.
3. Reviews referred to in section 1 shall be prepared by members of the Section or experts appointed by the Secretary in consultation with the Chair of the Section. The Chair of the Section shall put forward candidates for reviewers to the Secretary within a deadline not exceeding two weeks of the date of receipt of an application by the Committee.
4. A review or a report on a site visit referred to in section 2 above shall be prepared not later than within three weeks of the date of receipt of an application or of the end date of a site visit.
5. Where a review has not been prepared by the set deadline, the relevant matter shall be presented at the next meeting of the Section concerned by its Chair or a member appointed by the Chair, after having prepared the review. This provision shall apply accordingly to reviews drawn up by experts who are not members of the Section.
6. The report referred to in section 1 above shall be prepared by the Section concerned not later than within two weeks of the date of receipt of a review or a report on a site visit referred to in section 2 above.
7. Matters referred to in section 1 above shall be considered by the Presidium not later than within three weeks of the date when the Section concerned prepared the report.
8. Resolutions of the Presidium shall be forwarded to the Minister and higher education institutions or applicants not later than within two weeks of the date of their adoption. In the case of higher education institutions supervised by ministers other than the minister responsible for higher education, a resolution shall also be forwarded to the competent minister.

1. Ratings in matters referred to in § 4 (1) (2) shall be given following an evaluation process.
2. The evaluation process shall comprise:
 - 1) a self-evaluation report prepared by the higher education institution concerned;
 - 2) a site visit undertaken in accordance with the rules laid down by the Presidium;
 - 3) a report prepared by an evaluation panel in accordance with the template adopted by the Presidium;
 - 4) submission of the evaluation panel's report to the higher education institution;
 - 5) feedback on the evaluation panel's report provided by the higher education institution;
 - 6) a proposed quality rating together with its justification prepared by the Section concerned;
 - 7) a resolution on the programme evaluation adopted by the Presidium.
3. Higher education institutions shall prepare their self-evaluation reports in accordance with the template and guidelines adopted by the Presidium.
4. Higher education institutions shall provide their self-evaluation reports to the Committee within six weeks of the date of receipt of evaluation notice. In duly justified cases, the Secretary may extend the deadline for the submission of self-evaluation reports only once and by no more than five weeks.
5. A site visit should be conducted not later than within eight weeks of the date of receipt of the self-evaluation report. In duly justified cases, the Secretary may extend the time limit for conducting a site visit.
6. Failure of a higher education institution to provide its self-evaluation report or feedback on the report from the evaluation panel shall not prevent further action within the evaluation process.

7. The Director of the Bureau shall notify the higher education institution concerned of the date of a site visit and shall provide the institution with an outline agenda for the visit not later than two weeks before the starting date of the visit.

§ 18.

1. The evaluation process referred to in § 17 (1) shall be conducted by an evaluation panel composed of Committee members and experts.

2. The Chair of the evaluation panel shall be a member of the Committee or, in duly justified cases, an expert referred to in § 15 (3).

3. An evaluation panel composed of two to seven members shall be appointed by the Secretary in consultation with the Chair of the Section concerned. The Secretary may increase the number of evaluation panel members in particularly justified cases.

§ 19.

1. Following the analysis of a self-evaluation report and after a site visit, the evaluation panel shall prepare within six weeks a report containing the rating of education quality provided as part of the degree programme, which takes into consideration the degree of meeting the criteria stipulated in regulations issued on the basis of Article 48a (7) of the Act, which are annexed to the Statutes as Annex no. 1 and 2.

2. The report of the evaluation panel referred to in section 1 above shall be sent to the higher education institution concerned, which may provide its feedback on the report within three weeks of the date of its receipt. In duly justified cases, the Secretary may extend the time limit by three weeks.

3. At a meeting of the Section, the Chair of the evaluation panel shall present ratings referred to in section 1, which are contained in the report and feedback to the report received from the higher education institution concerned.
4. The minutes of the Section's meeting on the rating given as a result of the evaluation referred to in § 17 (1) shall be presented at a meeting of the Presidium by the Chair of the Section concerned or, in duly justified cases, by a person appointed by the Chair not later than within six weeks of the date of receipt of feedback from the higher education institution concerned.
5. The provisions of § 16, (7, 8) shall apply accordingly.

§ 20.

1. A resolution of the Presidium on matters referred to in § 17 (1) shall include a rating awarded in accordance with the scale established in Article 49 (6) of the Act, and its justification.
2. A resolution may also include recommendations.
3. The President of the Committee shall put proposed education quality ratings to the vote, starting from those with an outstanding rating.
4. Re-evaluations are conducted:
 - 1) after 8 years in the case of a an outstanding rating,
 - 2) after 6 years in the case of a positive rating,unless there are reasons to conduct them at an earlier date.

§ 21.

1. Where a conditional rating is awarded, a resolution of the Presidium shall identify shortcomings to be eliminated and set a deadline for a follow-up evaluation.

2. Where a follow-up evaluation is conducted, the President of the Committee or its Secretary shall determine the scope and procedure for staging another site visit, taking into consideration the shortcomings mentioned in the resolution, as referred to in section 1, and information included in the documentation submitted by the higher education institution concerning the corrective measures taken.
3. Failure to provide information on corrective measures taken by the higher education institution shall not prevent the evaluation panel from conducting the site visit
4. The provisions of § 16 (7, 8), § 19 (4) and § 20 shall apply accordingly.

§ 22.

In the case of ratings referred to in Article 11a (3) and Article 49 (4) of the Act, provisions of § 17-21 shall apply accordingly, however:

- 1) upon the Minister's request, a notification on the evaluation shall be submitted to the higher education institution immediately on receipt of such a request;
- 2) the higher education institution shall submit a self-evaluation report providing information in the scope referred to in the Minister's request within four weeks from the date of obtaining the notification on the rating;
- 3) a site visit shall be conducted within a time limit not exceeding three weeks of the date of receipt of the self-evaluation report;
- 4) the report of the evaluation panel shall be sent immediately to the higher education institution, which may provide feedback within three weeks of its receipt.

§ 23.

1. A party dissatisfied with a resolution adopted by the Presidium on matters referred to in § 4 (1) may submit a request for reconsideration of the matter within 30 days of the date of delivery of the resolution.
2. An opinion on the request referred to in section 1 shall be issued by the Appeals Body not later than within six weeks of the date of receipt of the request.
3. The Presidium shall consider the request within a time limit not exceeding two weeks from the date of issuing the opinion by the Appeals Body.
4. The provisions of § 16, (2, 8) shall apply accordingly.

§ 24.

1. The Committee shall post resolutions on programme evaluations on its website and in the Public Information Bulletin.
2. The Committee shall also post reports of evaluation panels on its website.

§ 25.

1. Minutes shall be taken of Committee, Presidium and the Appeals Body meetings, and reports shall be drawn up from Section meetings.
2. Minutes and reports shall include at least the reference titles of matters under consideration, names of speakers, an opinion or a rating put to the vote and voting results.
3. Documentation relating to the scope of Committee's operations and produced by the Committee shall be archived in accordance with separate legislation.

§ 26.

1. The Bureau of the Polish Accreditation Committee shall provide administrative and financial services to the Committee, its bodies and Sections, Appeals Body,

Section for Ethics and working groups. The President of the Committee shall supervise the work of the Bureau.

2. The precise remit of the Bureau's responsibilities and its organisational structure shall be specified in its organisational regulations provided by the President of the Committee after consultation with the Presidium.

3. The President of the Committee shall appoint and dismiss the Director of the Bureau.

§ 27.

Fees paid to members of the Committee and experts referred to in § 15 and costs of site visits referred to in § 16 (2), § 17 (2) (2), § 21, (2), § 22, (3) and § 23 (4) shall be covered by funds allocated for the operations of the Committee in section 803, Higher Education of the State budget.

§ 28.

The Statutes of the Committee shall be adopted at a plenary session of the Committee by a simple majority of votes, in the presence of at least half of its members, at the request of the President or at least 30 members of the Committee.

§ 29.

The Statutes adopted by Resolution no. 1/2015 of 23 February 2015 are hereby repealed.

§ 30.

1. In proceedings concerning programme and institutional evaluations commenced and not completed prior to the entry into force of the provisions adopted on the basis of Article 48 a (7) of the Act, the previous regulations shall apply.

2. In the case of fields of study offered by units, in which institutional evaluation has been conducted, programme evaluation shall be conducted within the time limit not shorter than this prescribed for institutional evaluation, unless circumstances for shortening the time limit appear.

§ 31.

The Statutes shall come into force, unless the minister responsible for higher education submits reservations concerning its legal compliance within thirty days of the receipt of the Statutes.

Detailed criteria for programme evaluation
General academic profile

- 1. Concept of education and its conformity with HEI's mission and strategy**
 - 1.1 Concept of education.
 - 1.2 Scientific research in the area(-s) of science/arts related to the field of study.
 - 1.3 Learning outcomes.

- 2. Study programme and possibility for achieving intended learning outcomes.**
 - 2.1 Programme of study and study programme - selection of course contents and teaching methods.
 - 2.2 Effectiveness of achieving intended learning outcomes.
 - 2.3 Student admission, completion of a given stage of a study programme, awarding diplomas, recognition and attestation of learning outcomes.

- 3. Effectiveness of internal education quality assurance system.**
 - 3.1 Design, approval, monitoring and periodic reviews of study programme.
 - 3.2 Public access to information.

- 4. Staff providing the education process.**
 - 4.1 The number, scientific/artistic achievements and teaching competences of staff.
 - 4.2 Staffing of classes.
 - 4.3 Professional development and in-service training of staff.

- 5. Cooperation with representatives of social and economic stakeholders in the education process.**

- 6. Internationalisation of the education process.**

- 7. Infrastructure used in the education process.**
 - 7.1 Teaching and research infrastructure.
 - 7.2 Library, IT and education resources.
 - 7.3 Development and improvement of infrastructure.

8. Care and support provided to students in the process of learning and attaining learning outcomes.

- 8.1 Effectiveness of care and support system and of motivating students to achieve learning outcomes.
- 8.2 Development and improvement of the system to support and motivate students.

Detailed criteria for programme evaluation
Practical profile

9. Concept of education and its conformity with HEI's mission and strategy

- 1.1 Concept of education.
- 1.2 Development work in the areas of professional/economic activity typical for the field of study.
- 1.3 Learning outcomes.

10. Study programme and possibility for achieving intended learning outcomes.

- 2.4 Programme of study and study programme - selection of course contents and teaching methods.
- 2.5 Effectiveness of achieving intended learning outcomes.
- 2.6 Student admission, completion of a given stage of a study programme, awarding diplomas, recognition and attestation of learning outcomes.

11. Effectiveness of internal education quality assurance system.

- 3.3 Design, approval, monitoring and periodic reviews of study programme.
- 3.4 Public access to information.

12. Staff providing the education process.

- 4.3 The number, scientific/artistic achievements, professional experience gained outside the HEI and teaching competences of staff.
- 4.4 Staffing of classes.
- 4.4 Professional development and in-service training of staff.

13. Cooperation with representatives of social and economic stakeholders in the education process.

14. Internationalisation of the education process.

15. Infrastructure used in the education process.

- 7.1 Teaching infrastructure and this used for practical training.
- 7.2 Library, IT and education resources.
- 7.3 Development and improvement of infrastructure.

16. Care and support provided to students in the process of learning and attaining learning outcomes.

- 8.1 Effectiveness of care and support system and of motivating students to achieve learning outcomes.
- 8.2 Development and improvement of the system to support and motivate students.

Annex No. 3
to the Statutes of the Polish Accreditation Committee

Conditions for the award of ratings

With taking into consideration the rating scale stipulated in Article 49 (6) of the Act,
the Committee shall award:

- an outstanding rating - if more than 50% of the criteria are met at **outstanding** level, including criterion 1, 2, 4 and 7, and the remaining ones are **fully** met.
- a positive rating - if more than 50% of the criteria are at least **fully** met, including criterion 1, 2, 4 and 7, and the remaining ones are met at **satisfying** level.
- a conditional rating - if more than 50% of the criteria are at least met at **satisfying** level, including criterion 1, 2, 4 and 7, and the remaining ones are **partially** met.
- a negative rating - if the criteria defined for a conditional rating are not met;